

CLASS TITLE:**CHIEF OF SECURITY**

Class Code: 02565500

Pay Grade: 30A

EO Code: A

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: To recommend, plan, coordinate, and expedite the establishment and maintenance of security arrangements within the Department of Corrections so as to preserve and maintain standards of order which facilitate rehabilitative and correctional programs; and to related work as required.

SUPERVISION RECEIVED: Works under the general supervision of the Director with latitude for the exercise of initiative and independent judgement.

SUPERVISION EXERCISED: Usually none, but plans and coordinates the work of private contractors and state employees engaged in construction and maintenance activities.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To recommend, plan, coordinate, and expedite the establishment and maintenance of security arrangements within the Department of Corrections so as to preserve and maintain standards of order which facilitate rehabilitative and correctional programs.

To recommend, plan, and coordinate additions or alternations of equipment or structures such as closed circuit TV, radio equipment, padlocks and cell locks, wire screening, security doors, new or modified cell blocks and guard towers.

To make recommendations for improved security in the transportation of prisoners to and from the courts.

To instruct Correctional Officers in the principles and techniques of security systems.

To confer with and assist supervisory personnel in the improvement of staffing patterns and the development and implementation of contingency plans to be used in the event of escapes, riots or disturbances.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPABILITIES: A thorough knowledge of the principles, practices and techniques of security work as related to correctional and rehabilitative programs; a working knowledge of, and skill in the use of, firearms and other protective weapons; a working knowledge of, and skill in, physical defense techniques; the ability to evaluate for effectiveness the security arrangements within a state correctional system, and to plan and coordinate improvements; the ability to instruct in the principles and techniques of security work; the ability to use good judgement in dealing with the personal, emotional and adjustment problems of inmates; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: graduation from a senior high school; and

Experience: Such as may have been gained through: employment with investigative responsibility in a large municipal, state, or federal police department, or employment as supervising correctional officer in a state or federal institution.

Or, any combination of education and experience that shall be a substantially equivalent to the above education and experience.

Special Requirement: The following conditions must be met at the time of appointment: must be certified as physically qualified for performing the duties of the class of position after passing a medical examination conducted by a physician designated by the Department of Corrections. Such qualification shall require a vision test of at least 20/100 Snellen in the better eye without glasses, corrected to at least 20/70 in one eye and 20/30 in the other; and a hearing test in which each ear must test at least 15/15 by the whispered voice test; defective vision must not be due to active or progressive disease.

Class Created: January 6, 1973

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